HQ Air Force Personnel Center

Field Activities PSM Update

May 04

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Chief, Field Operations**

AFPC

MPF Leadership Role

Data Management

PSM DFAS Responsibilities

MiLPDS

PC-III

Web MiLPDS

LEADERSHIP'S ROLE

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- **Understanding your PSM office: What experience or training do your PSMs have or need? (different needs based on contract, GS, or Mil)**

- **Good old TR Analysis – communication between you, your PSMs and your work centers is crucial – weekly TR meetings**

- **Utilize MAPs to manage data (base and MAJCOM)**

- **Work systems problems locally first; have your PSMs validate problems to ensure legitimacy before opening heat ticket with TAC**

- **System release information – PSM is focal point – Ensure workcenters know how release effects them**

DATA MANAGEMENT

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- **Nonexistent at many bases**

- **Need to get back to the old days of TR meetings!**
  - **Weekly review; all work centers involved**

- **Data Recons/MPF Assessment a good start, but you need to close the deal**

- **We need to standardize database management (New assessments will help)**

- **Need MAJCOM help/involvement**

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Management Assessment Products (MAPs)

- **The MAPs and MPF Management Tools were designed to help identify potential database errors and assist with database integrity issues**
- **These are baseline tools. They can be modified to meet your mission needs**
- **They should not be used as the only database management accuracy verification. (Also use Folders, TRs, Data Recon)**
- **The Personnel Systems Manager should create additional *Discoverer* workbooks to help verify or identify further database integrity checks**

Bad Data Integrity = Broken MiLPDS Processes

- **The misconception is that not all MILPDS automatic actions are being executed however, they are working as designed but all records within MILPDS are not in the right condition for them**

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MILPDS / DJMS Responsibilities

- **"Oversight" is defined as identifying trends and analysis in regard to transaction processing rates, reject rates and data discrepancies between the two systems.**
- **Unusual or adverse trends should be reported to MPF management and the appropriate workcenter for problem resolution**

DJMS reports

- **RRW0Q Identifies all MILPDS transactions generated to DFAS-AC**
- **Daily Reject Listings identifies all MILPDS transactions that rejected at DFAS-AC**
- **XA03 PCS Arrival purpose of this notice is to confirm the DDLDS / DAS was**
  updated based on the travel voucher (source document)
- **XA05 PCS Arrival Notification (Correction) purpose of this notice is to identify**
  discrepancy between DFAS / MILPDS
- **XK03 Notice of Expired ETS this notice identifies the need for the MPF to input an extension,**
  reenlistment, or separation transaction and will appear every 15 to 30 days until the transaction
  is received at DFAS
- **XK04 Notice of Recycling / Unposted Payment Action this notice identifies transactions that are**
  recycling on the MMPA
- **XO03 Notice of 180 / 150 Days Prior to DOS purpose of this notice is to identify personnel within**
  within 180 / 150 days out from their DOS

Reconciliation Process

- **DOD instructions require that the data contained in MILPDS be compared with the data contained in the military pay system to ensure; a pay file is established for every member, No member has more then one active pay file, and discrepancies between the two systems are corrected**

- **The data reconciliation is conduced on the second Friday of each month**

- **Certain portions of the reconciliation discrepancies require MPF research and corrective action**

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AFRISS Interface

- **This interface currently has no edits preventing incorrect or blank data populating MILPDS**
- **It is highly recommended that all MPF's pay particular attention to MILPDS data associated with**

    First Term Airman (FTA) and newly acessed officers and correct any data discrepancies
    immediately
- **Initial correction of data discrepancies concerning these personnel will alleviate pay problems,**

    promotion actions, and retention problems.

Manpower (MDS)

- **The manpower interface is refreshed weekly**
- **Any position number discrepancies identified by the local MPF and Manpower office must be**

    reported to the Personnel Systems Operational Control System (PSCOCC)
- **It is imperative when reporting missing position numbers to PSOCC that you specifically identify**

    all missing position numbers to expedite problem resolution

DEERS

- **The DEERS to MILPDS refresh is accomplished monthly**
- **Currently Field Activities notifies all MPF's when this refresh is accomplished**

MILPDS DEFECT RESOLUTION PROCESS

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- **PSM reports a MILPDS problem to the AFPC Personnel Systems Operational Control Center (PSOCC) (used to be TAC)**

- **PSOCC opens a defect and refers the defect to the appropriate Application Development Team (ADT)**

- **Application Development Team (ADT) analyzes the problem being reported and corrective action needed**

- **The system deficiency is then prioritized and sent to the Requirements Management Board to determine the order in which it will be corrected**

- **Some system deficiencies receive higher priority then others. For example, pay affecting deficiencies get a higher priority than a grammatical error identified on a RIP**

Requirements Review Board

RRB Prioritization Model

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		100%	Total Points =	100
Mission	**(select one criteria)**	**50%**		50
	Warfighting			
		Mission Failure	**100%**	50
		Serious Mission Degradation	**75%**	37.5
		Some Mission Impact	**50%**	25
		No Mission Impact	**0%**	0
	Support Mission			
		Mission Failure	**80%**	40
		Serious Mission Degradation	**60%**	30
		Some Mission Impact	**25%**	12.5
		No Mission Impact	**0%**	0
Directed By	**(select one criteria)**	**10%**		10
	By Law to have implemented in PDS		**100%**	10
	Mandated PDS implementation by AFPC/CC or higher		**75%**	7.5
	OPR as PDS System Defect		**50%**	5
	OPR as PDS System Improvement		**0%**	0
Pay	**(select one criteria)**	**15%**		15
	No Pay Impact		**0%**	0
	Prevents all Pay or Allowances		**100%**	15
	Disrupts Pay or Allowances		**40%**	6
Impact	**(select one criteria)**	**15%**		15
	No work around available		**100%**	15
	Workaround is available			
		More than 250 records per base affected weekly	**75%**	11.25
		100-250 records per base affected weekly	**50%**	7.5
		less than 100 records per base affected weekly	**25%**	3.75
BPO Eval	**(select one criteria)**	**10%**		10
	Must Have for the Upcoming Release or will Pursue EP		**100%**	10
	OPR's #1 SCR for RMB		**75%**	7.5
	OPR's #2 SCR for RMB		**50%**	5
	OPR's #3 SCR for RMB		**25%**	2.5
	Not Top 3 SCRs for RMB		**0%**	0

Requirements Review Board

RRB Prioritization Model

V2.0.4 Analysis

149 Total Defects

5,567 Total Hours

Priority E, 62

Priority D, 146

Priority A, 250

Priority C, 1658

Priority B, 3451
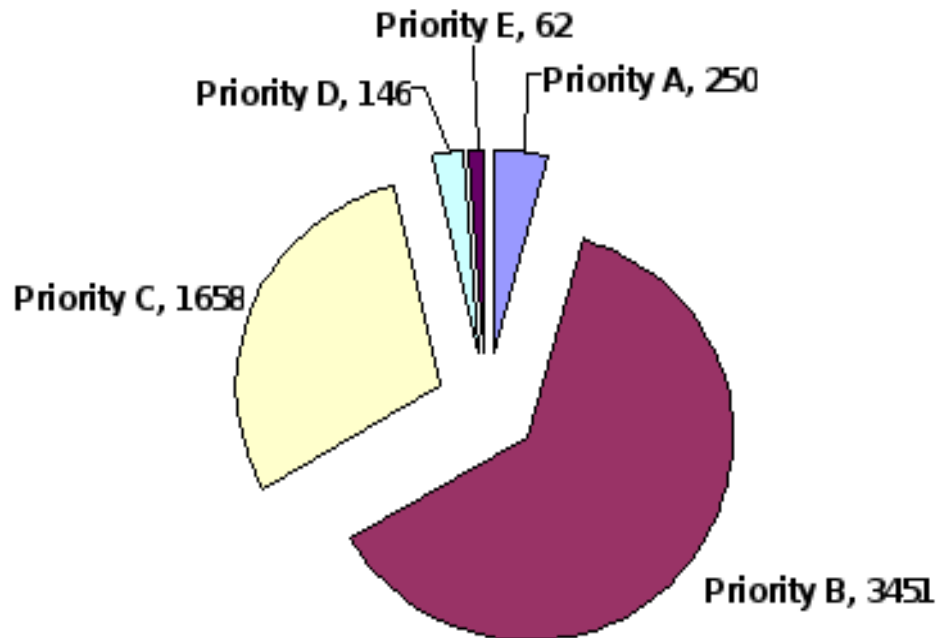
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- **Misconception is that PC-III is not working--this is a fallacy**
  - **It works, but it's not being used and there is a training deficiency**

- **We're aware of one MAJCOM that mandates PC-III in CSSs**

- **PC-III code is the same Air Force wide; this means if it works at one base it works at all**

- **Use your base PC-III expert to train**

What is Web MilPDS?

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- **Access to MilPDS through your internet browser**

- **Uses Metaframe XP program provided by Citrix**

- **Once MilPDS is open, it is identical to desk client**

CITRIX

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- **Increased performance**
  - **Applications should run faster**

- **Reduced bandwidth**
  - **Traffic between user and server reduced**
  - **Majority of traffic is server to server over high speed link**

- **Increased availability**
  - **MilPDS client not needed on desktop**
  - **High latency networks will not prevent connection**

- **Reduced maintenance**
  - **Client upgrades loaded centrally at AFPC, not at each user's workstation**

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MILPDS TOOLS

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MILPDS TUTORIAL

   http://www.afpc.randolph.af.mil/dlearn_archive/training/tutorials/milpds0202/ie4/index.html?dhtmlActivation=inplace

WEB BASED TUTORIALS – MPF FUNCTIONS

   http://www.randolph.af.mil/dlearn/training/tutorials/MPF_Functions/intro/overview/overview1.htm

DATABASE ANALYSIS TOOLS / MANAGEMENT ASSESSMENT PRODUCTS
   http://www.afpc.randolph.af.mil/mpf/PSM/psm data analysis.htm

DATA RECONCILIATION INSTRUCTIONS
   http://www.afpc.randolph.af.mil/mpf/CSS/Data Reconciliation Instructions/data reconciliation instructions.htm

MILPDS CLEARTEXT CODES
   http://www.afpc.randolph.af.mil/psm

PSM WEBSITE
   http://www.afpc.randolph.af.mil/psm

U.S. AIR FORCE

QUESTIONS?

America's Air Force, No One Comes Close